

# Priprema, prijava i evaluacija EU projekata

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# Priprema, prijava i evaluacija EU projekata

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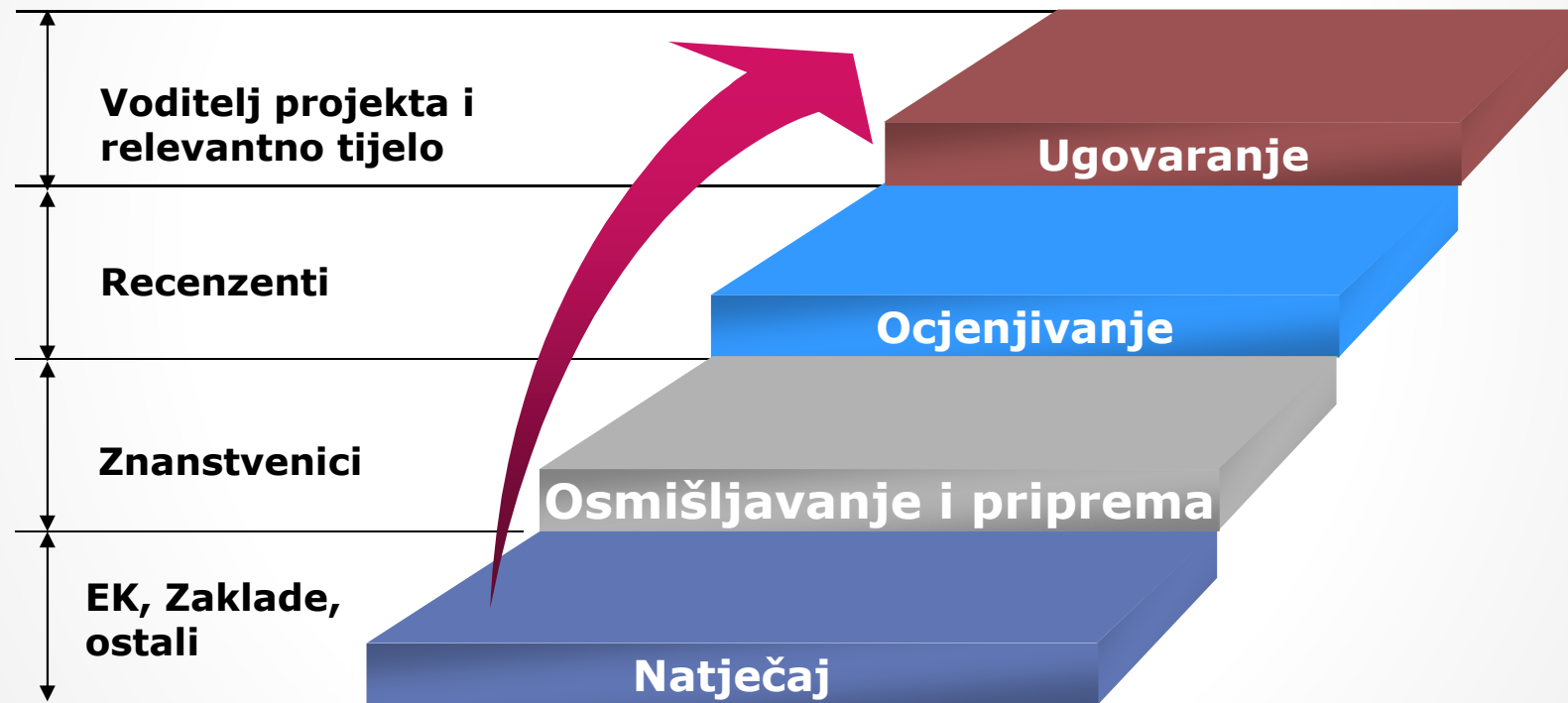
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CENTAR ZA TRANSLACIJSKA I KLINIČKA ISTRAŽIVANJA  
MEDICINSKI FAKULTET SVEUČILIŠTA U ZAGREBU I KBC ZAGREB  
Šalata 2, 10000 Zagreb



# Koraci do početka projekta



# Projektni prijedlog

- Samostalan dokument kojim uvjeravamo financijera da uloži sredstva u naš projekt.
- Mora biti jasno vidljivo:
  - Postojanje problema
  - Cilj koji želimo postići (rješenje problema)
  - Što treba napraviti i da bi se postigao cilj
- **Recenzente treba uvjeriti da vi to možete!**
- **Prijedlog im se mora dopasti!**

# Prije početka

- Ideja, prikladan izvor financiranja?
- Zbog čega, postoji li problem? Što se do sada zna?
- Zašto sada, zašto ja?
- Kako?
  - Aktivnosti, radni plan, podjela u dijelove, „radne pakete”, Pert dijagram
  - Vremenski plan – Gantt dijagram
- Resursi (suradnici, infrastruktura, financije)?





# Koraci pripreme projektnog prijedloga

1. Informacije o natječaju, sukladnost s idejom
2. Razrada ideje i okupljanje tima
3. Prikupljanje dokumentacije
4. Pisanje projektnog prijedloga
5. Podnošenje prijedloga na naznačenu adresu  
– paziti na rok!!!

**ZAPOČETI NA VRIJEME!**



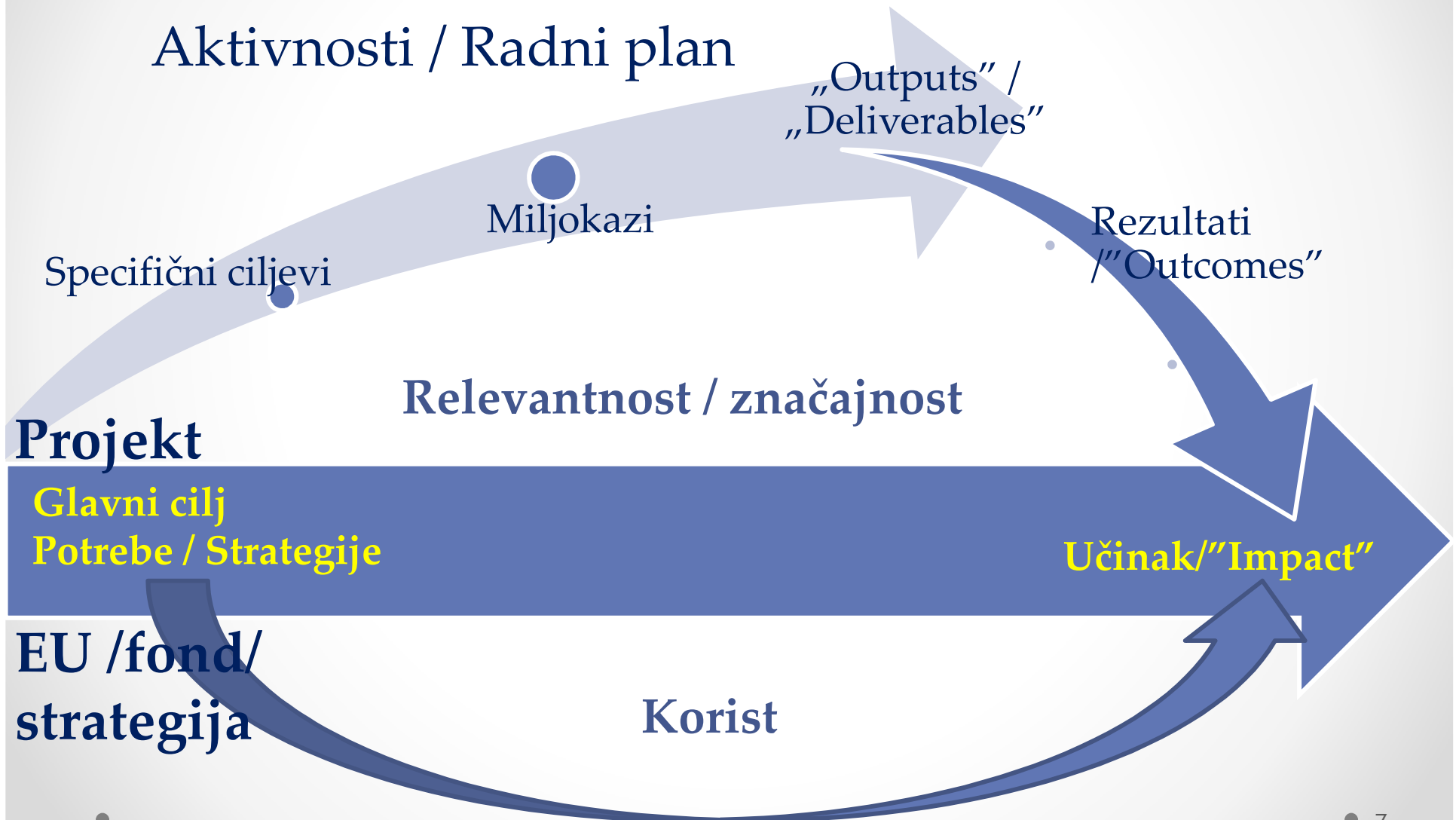
# Projektni prijedlog - struktura

- Sveukupan cilj projekta (Overall objective):
  - Jedan, odgovara na zahtjeve/ciljeve zaklade, programa, natječaja, sponzora
- Specifični ciljevi:
  - Nekoliko
  - Ostvaruju se kroz planirane aktivnosti
  - Vode k rezultatima (outcomes); Ostvaruju učinak , odjek (impact)
- Aktivnosti:
  - Provedba projekta, radni plan, vremenski tijek, odnos pojedinih zadataka, grafovi
  - Rezultati, „ D- deliverables” i „M -milestones”
- Resursi
  - Suradnici, konzorcij, oprema, financijska sredstva
- Učinak
  - Buduća mjerljiva promjena
  - Dugoročan razlog zbog kojeg sve radimo

● MICC - 18.6.2015.



# Projektni prijedlog - sažetak





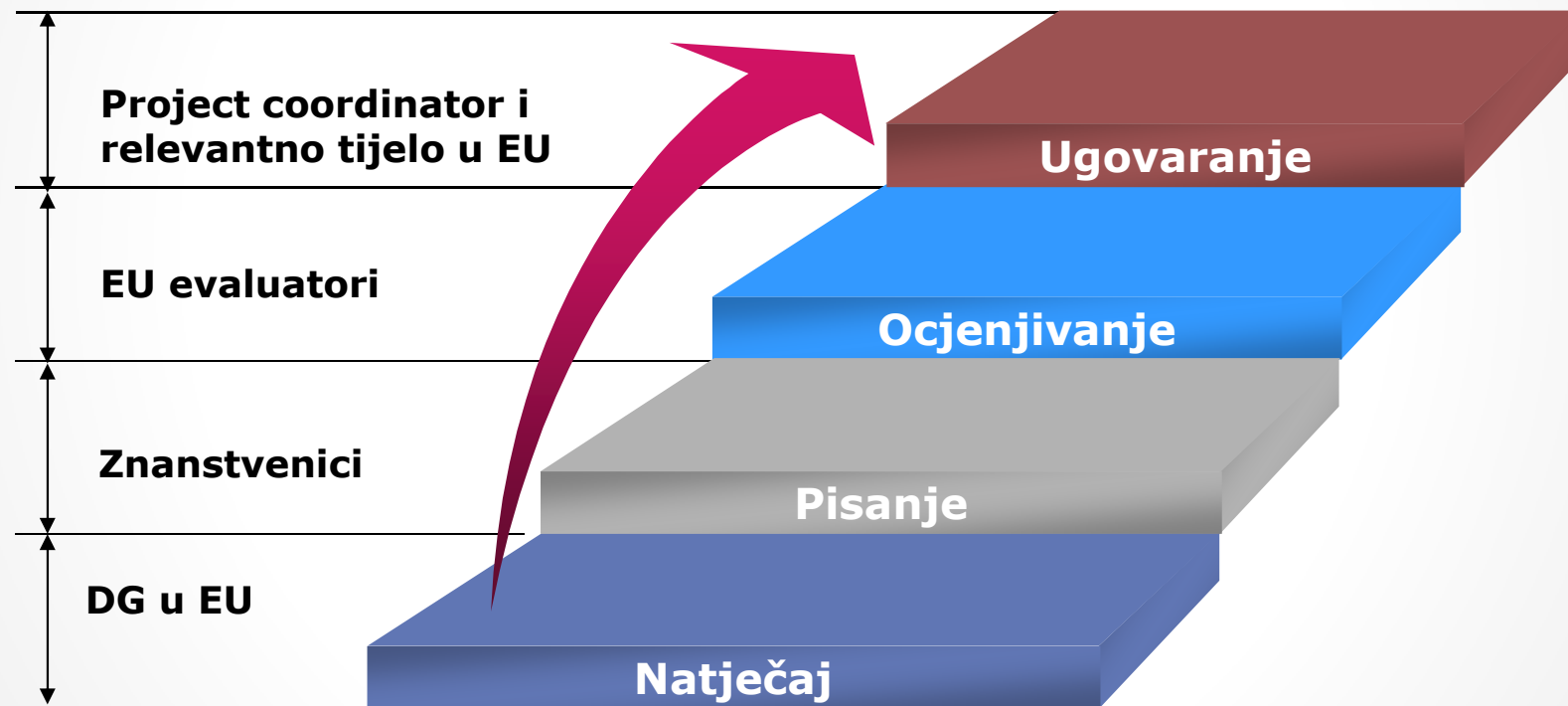
# Važno!

- Vrijeme utrošeno na početku vraća se uštedom u provedbi
- Projekt je rezultat rada cijelog tima i ovisi o najslabijoj karici!
- **„If you fail to prepare, prepare to fail!”**
  - Hugo van Veghel, konzultant upravljanja projektima

# Evaluacija projekata



# Koraci u dobivanju projekta



# Način vrednovanja projekta

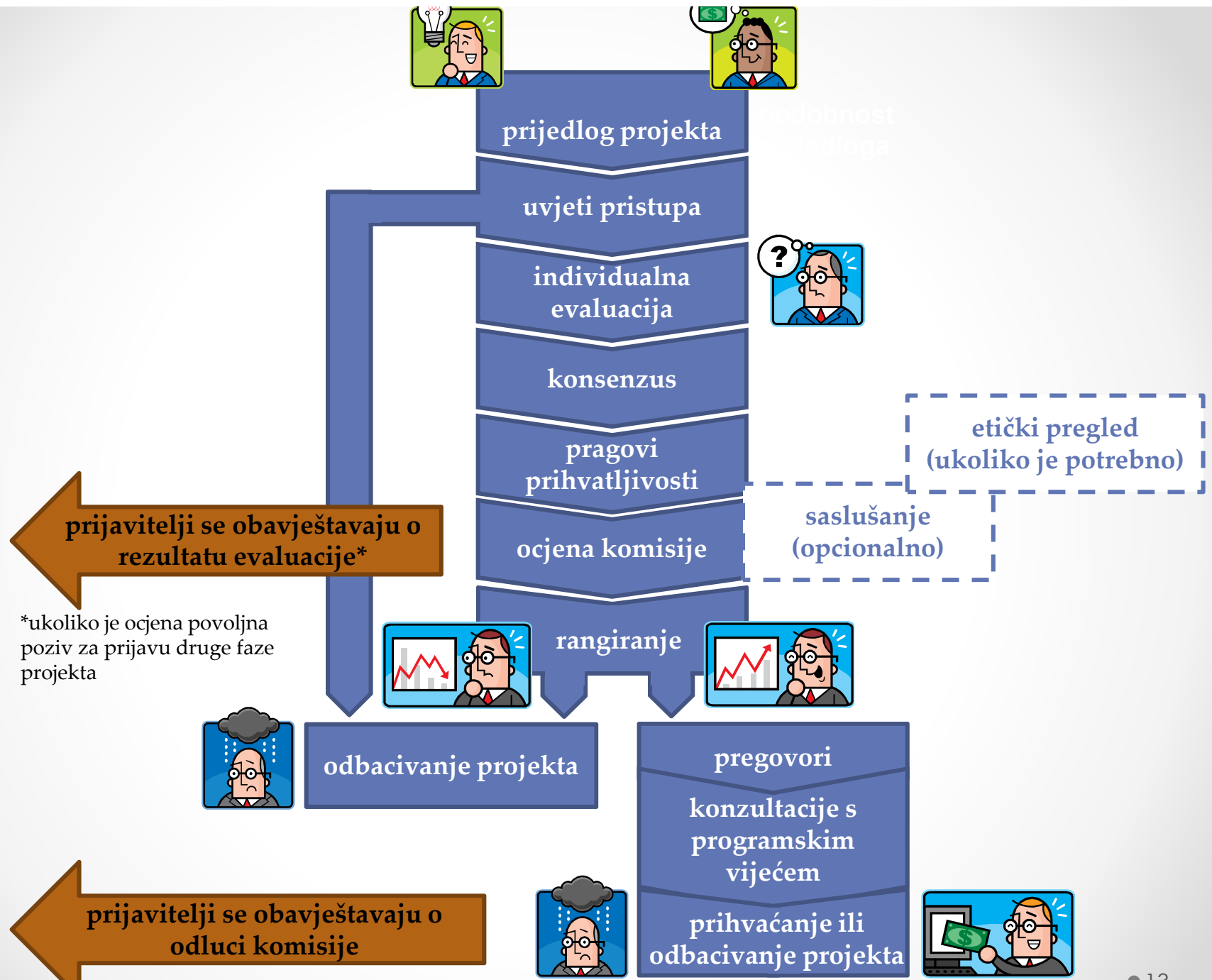
- Kontaktiranje evaluatora – ključne riječi
- Dostavljanje prijedloga
- Samostalni rad u sustavu
- Dostavljanje individualnih ocjena
  
- Odlazak na usuglašavanje (EU)
- Panel diskusija (EU)
- Rangiranje projekta
  
- **Prihvatljivost opisnih ocjena; Rječnik!!!**



# Tijek



Općeniti primjer



# Vrednovanje – ocjene („marks“)

**0** - The proposal **fails to address** the criterion under examination or cannot be judged due to missing or incomplete information;

**1 - Poor.** The criterion **is addressed in an inadequate manner**, or there are serious inherent weaknesses;

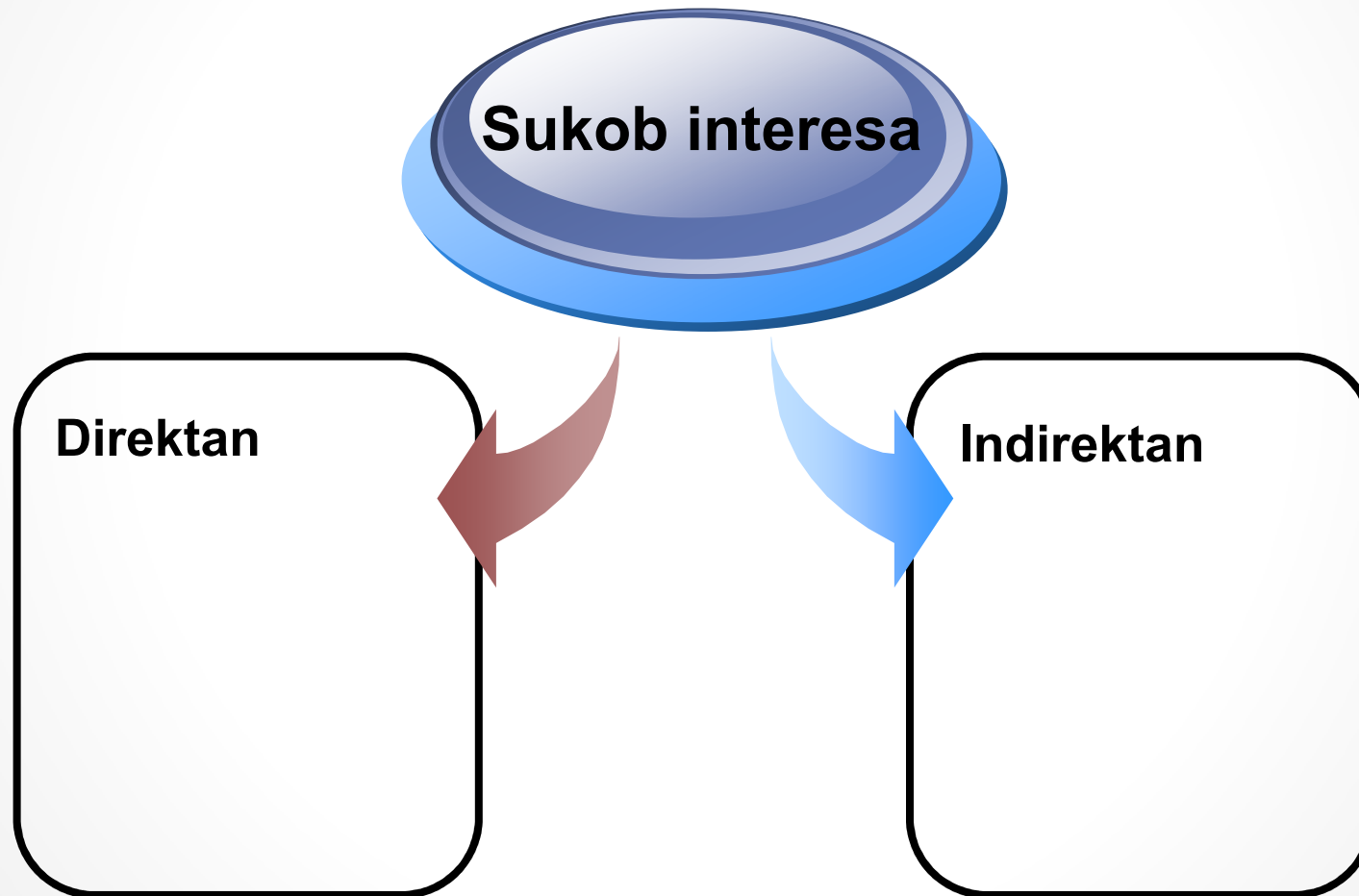
**2 - Fair.** While the proposal **broadly addresses** the criterion, there are **significant weaknesses**;

**3 - Good.** The proposal **addresses** the criterion **well**, although **improvements** would be **necessary**;

**4 - Very Good.** The proposal **addresses** the criterion **very well**, although **certain improvements are still possible**;

**5 - Excellent.** The proposal **successfully addresses all relevant aspects** of the criterion in question. Any shortcomings are minor.

I na kraju...vrlo bitno!





# Direct Conflict of Interest

- Employed by same institution and work in collaboration with any of the persons involved in the proposal at Department level;
- Work closely in collaboration with any of the persons involved in the proposal ;
- Involved in the preparation of the proposal;
- Closely related to (e.g. married) or work with any of the persons involved in proposal.

With Direct Conflict of Interest, expert cannot take part in the Evaluation.

# Indirect Conflict of Interest

- Evaluator is employed by the same institution as those in proposal;
- Would directly benefit from the proposal being funded or not funded in context of their own research activities;
- Is involved in an active contract or research collaboration with the persons involved in the proposal;
- There is any other relationship where the evaluator may not be able to impartially evaluate the proposal.

*In such cases, evaluator may take part in the evaluation, but can not directly evaluate the concerned proposal and can not take part in discussions relating to that proposal.*

**PRIJAVITE SE!**

...

# Kako se prijaviti za evaluatora?

The screenshot shows the top navigation bar of the European Commission Research & Innovation Participant Portal. It includes the European Commission logo, the text 'RESEARCH & INNOVATION Participant Portal', and a language dropdown menu set to 'English'. Below the navigation bar is a breadcrumb trail: 'European Commission > Research & Innovation > Participant Portal > Experts'. A secondary navigation bar contains links for 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS' (which is highlighted), and 'SUPPORT'. There are also 'LOGIN' and 'REGISTER' buttons.

**News**

H2020 call for expression for interest for experts (11/2013)  
New calls for expression of interest for **individual experts** and for **organisations to suggest experts** were just published in [OJ C342 of 22 November 2013](#). European Commission will soon need experts to evaluate first Horizon 2020 proposals. Don't forget to tick the H2020 box in the registration platform and

**Experts** H2020 ONLINE MANUAL

Join the database of independent experts for European research and innovation.

The European Commission appoints independent experts to assist with research and innovation assignments including the evaluation of proposals, monitoring of projects, and evaluation of programmes, and design of policy.

**New experts**

**Who can be an expert?**

You have a chance of being selected as an expert if you:

- have high-level of expertise in the relevant fields of

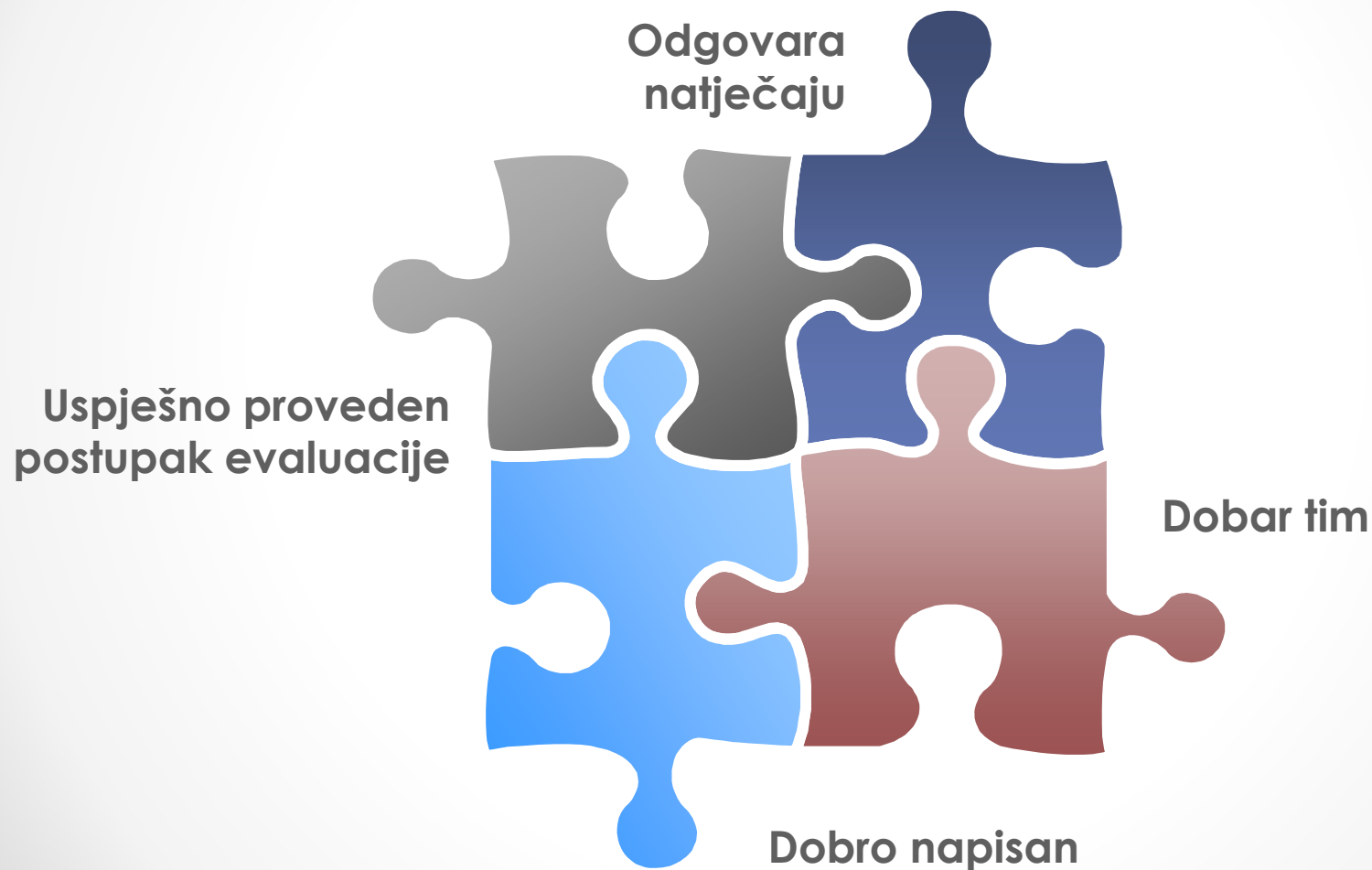
**What do expert assignments involve?**

Experts, as peer reviewers, assist in the:

- **evaluation** of proposals

<http://ec.europa.eu/research/participants/portal4/desktop/en/experts/index.html>

# Uspješan projekt



# I na kraju...

- Dobra ideja, dobar projektni prijedlog je onaj koji se dopadne evaluatoru!
- Recenzenti nemaju vremena, morate ih osvojiti u prve 2 minute čitanja
- Recenzenti često nisu iz vašeg područja, mora im biti razumljivo!
- Ne treba nikada odustati, teško je uspjeti iz prve
- Samo onaj koji pokuša ima šanse!
- Ako uspijete, to treba proslaviti!



# ...a sad ste zapravo tek na početku!

- Provedba projekta – upravljanje projektom
- Sastanci, komunikacija
- Redovno praćenje aktivnosti, izvještavanje voditelja
- Redovno praćenje troškova prema zadanim kategorijama
- Pohrana dokumenata
- Vremenik rada
- Izvještaji
- Rokovi!



....

Sama borba da se stigne do vrha,  
dovoljna je da ispuni ljudsko srce.  
Sizifa trebamo zamisliti kao sretnog.



Albert Camus

Zahvala:

Doc. dr. sc. Donatella Verbanac

Dr. sc. Mihaela Perić, zn. suradnica

Smiljka Vikić-Topić  
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# Primjeri



Podkriteriji

# Individual fellowship – MSCA; post-doc

- Excellence
  - Quality, innovative aspects and credibility of the research
  - Clarity and quality of transfer of knowledge/training for the development of the researcher in light of the research objectives
  - Quality of the supervision and the hosting arrangements
  - Capacity of the researcher to reach and re-enforce a position of professional maturity in research
- Impact
  - Enhancing research- and innovation-related human resources, skills, and working conditions to realize the potential of individuals and to provide new career perspectives
  - Effectiveness of the proposed measures for communication and results dissemination
- Implementation
  - Overall coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources
  - Appropriateness of the management structure and procedures, including quality management and risk management
  - Appropriateness of the institutional environment (infrastructure)
  - Competences, experience and complementarity of the participating organizations and institutional commitment

# European training networks – MSCA (ITN, EID, EJD) - PhD

- Excellence
  - Quality, innovative aspects and credibility of the research program (including inter/multidisciplinary and inter-sectoral aspects)
  - Quality and innovative aspects of the training program (including transferable skills, inter/multidisciplinary and inter-sectoral aspects)
  - Quality of the supervision (including mandatory joint supervision for EID and EJD projects)
  - Quality of the proposed interaction between the participating organizations
- Impact
  - Enhancing research- and innovation-related human resources, skills, and working conditions to realize the potential of individuals and to provide new career perspectives
  - Contribution to structuring doctoral / early-stage research training at the European level and to strengthening European innovation capacity, including the potential for:
    - a) meaningful contribution of the non-academic sector to the doctoral/research training, as appropriate to the implementation mode and research field
    - b) developing sustainable joint doctoral degree structures (for EJD projects only)
  - Effectiveness of the proposed measures for communication and dissemination of results

# European training networks – MSCA (ITN, EID, EJD) - PhD

- Implementation
  - Overall coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources (including awarding of the doctoral degrees for EID and EJD projects).
  - Appropriateness of the management structures and procedures, including quality management and risk management (with a mandatory joint governing structure for EID and EJD projects)
  - Appropriateness of the infrastructure of the participating organizations
  - Competences, experience and complementarity of the participating organizations and their commitment to the program